

## **Town Board Meeting January 8, 2024**

Supv. Crossen called the monthly meeting of the Alabama Town Board to order at 7:00 p.m. Roll Call was taken, Councilperson J. Klotzbach, Veazey, D. Klotzbach and Supv. Crossen were present. Absent: Councilperson Fisher. Also present: Attorney Boylan, Mark Masse, Dave Bencic, Supt. Covell, Mike Morris, Sharon Lindsley, Doug Fancher, Brian Richardson, Donna Waldron and Sharon Butts.

### **Privilege of the Floor**

Doug Fancher – Asked what is going on with the property at 7047 Maple Rd. and why there are no changes? They are using the neighbors driveway to get to their property. Supv. Crossen gave update on the progress.

Sharon Lindsley asked why wasn't the owner issued a bench warrant for not showing up to court. Disc.

### **Highway**

Supt. Covell gave update:

New truck #104 is set up.

Workplace violence and Sexual Harassment training was done in December.

They have been out six times for snow.

7047 Maple – Alec almost hit the trailer that is in the right-of-way. Jeff spoke to resident regarding the vehicles in the ROW. Disc.

### **Surplus Equipment**

1 set of rims & snow tires for Chevy 2500 pickup truck

1 set of rims & snow tires for Chevy 3500 pickup truck

1 6 ft hydraulic broom for tractor or skid steer

2 Harder dump box slide-in sanders

4 Motorola 2-way radios

1 Buyers TGS05B Salt Dogg Tailgate Salt Spreader

Supv. Covell is asking for permission to put these items on Auctions International.

MOTION by Councilperson Veazey, seconded by Councilperson J. Klotzbach to allow Supt. Covell to sell the surplus equipment, as listed, on Auctions International. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

### **Pickup Truck Quotes**

Supt. Covell sent out for estimates on a new truck. Received two estimates from dealers with State Bid equipment available.

VanBortel Ford – 2024 Ford F-350 w/plow \$64,726.45

Jim Barnard Chevrolet – 2024 Chevrolet 3500HD w/plow \$68,185.88

Supt. Covell recommends purchasing the Ford. Disc. held.

MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to purchase the Ford truck from VanBortel, on the Onondaga State Bid #0010808 at a cost of \$64,726.45 and allow Supv. Crossen to sign the proposal. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Purchase from Bid Sheets**

MOTION by Councilperson Veazey, seconded by Supv. Crossen to allow Supt. Covel to purchase from bid sheets that meet New York State piggybacking laws. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Road Striping and Signage**

MOTION by Councilperson J. Klotzbach, seconded by Supv. Crossen to allow Supt. Covel to spend money from A3310 for road striping and signage. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Resignation**

Jeff Tauscher submitted a letter of resignation on Jan. 2<sup>nd</sup>, effective March 31, 2024.

MOTION by Councilperson J. Klotzbach, seconded by Supv. Crossen to accept the letter of resignation from Jeff Tauscher, with regret. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Will advertise for replacement.

**Local Law 2-2022 clerical error.**

MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to acknowledge and correct the clerical error in Local Law 2-2022, changing 1660 (7) to 1660 (8). Further to direct that this change be filed accordingly by the Town Clerk. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Assessor** – Barry Flansburg gave update:

Completed the first run of new values, will be sending it to the State for their review.

**2024 Appointments**

<b>Position</b>	<b>Name</b>
Cleaner	Debra Falker
Alabama Cemetery Caretaker	Jeffrey Covel
Buildings/Grounds Maintenance	Jeffrey Covel
Town Attorney	Mark Boylan
Large Project Administrator	Mark Boylan
Water System/Treatment Plant Operator WD1	John Asmus
Zoning/Planning Board Clerk	
Historian	Joe Cassidy
Court Clerk	Kim Florian
CEO/ZEO	Michael Morris
Bingo Inspector	Anthony Mudrzynski

MOTION By Councilperson J. Klotzbach, seconded by Supv. Crossen to make the appointments as listed above. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Supervisor Appointments**

Deputy Supervisor – Kevin Fisher  
Historian -- Joseph Cassidy  
Bookkeeper – Mary Jo Hinkson

**Highway Supervisors’ Appointment** -- Deputy Highway Superintendent – Scott Harkness

**Town Clerk Appointment** -- Deputy Town Clerk – Samantha Duboy

**Town Prosecutor Agreement**

RETAINER AGREEMENT FOR TOWN PROSECUTOR

THIS AGREEMENT, made the \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between the TOWN OF ALABAMA, a Municipal Corporation of the State of New York, with offices located at 2218 Judge Road, Alabama, New York 14013, (hereinafter referred to as the "Town"), and Robert Zickl, with a business address of 9238 Fargo Rd., Stafford, NY, (heinafter referred to as "Zickl").

**WITNESSETH:**

WHEREAS, the Town wishes to retain Zickl for prosecuting services as set forth hereinafter and Zickl has agreed to provide these services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. Zickl does hereby accept the appointment by the Town as the Town Prosecutor.
2. Zickl agrees to be liable and responsible for the duties set forth herein, and will act on behalf of the Town.
3. As Town Prosecutor, Zickl will provide the following legal services:
  - A. Take all steps necessary to prosecute in the Town of Alabama Court all Uniform Traffic Tickets issued for violations of the Vehicle and Traffic Law, except those for misdemeanors; as well as all Uniform Traffic Tickets for violations of the Transportation Law, including misdemeanors.
  - B. Zickl will decide whether or not to offer Defendants plea reductions in her discretion after review of each Defendant's driving history and/or driving abstract.
  - C. Zickl will appear one time per month before Justice Williams and one time per month before Justice Tauscher for meetings with Defendants who have appeared in Court, as well as for the disposition or trials of the Uniform Traffic Tickets.
  - D. Conducting all trials, including performing legal research, responding to pre-trial motions, trial preparation, and issuing Subpoenas to the ticketing Officers for their attendance.
4. As compensation for the services provided, Zickl will be paid the sum of \$6,000.00 per year to be paid out in quarterly installments by the Town.
5. The term of this Agreement will commence on January 1, 2024, and will end on December 31, 2024.
6. Zickl hereby agrees and acknowledges that he will be acting in his duty as Town Prosecutor as an “independent contractor” and is not an officer or employee of the Town. As an “independent contractor” the Town will not be responsible to pay for any benefits or additional compensation other than set forth herein.

7. Zickl hereby agrees to indemnify and hold harmless the Town for all claims, losses, costs and damages arising out of any activities of Zickl pursuant to the terms and conditions of this Agreement.

8. Zickl will be responsible to obtain any malpractice or other insurance coverage that he deems advisable, and the Town will not be responsible to pay or provide for any insurance coverage to benefit Zickl.

9. This Agreement may not be assigned by either party in whole or in part, without the prior written consent of the other party. Any assignment in violation of the foregoing shall be deemed void.

10. This Agreement shall constitute a Retainer Agreement between the parties and not a contract of employment. The Agreement may be terminated at anytime with or without cause by the Town Board, subject only to payment to the Attorney of any fees earned and disbursements expended.

11. This Agreement may not be assigned by either party in whole or in part, without the prior written consent of the other party. Any assignment in violation of the foregoing shall be deemed void.

IN WITNESS WHEREOF the parties have last signed this Agreement the day and year first written above.

MOTION by Councilperson Veazey, seconded by Councilperson J. Klotzbach to approve the Town Prosecutor Agreement and have Supv. Crossen sign it. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

#### **OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS**

Councilperson J. Klotzbach offered the following resolution:

WHEREAS, various sections of New York State Town Law and Public Officers Law require that certain officials execute and Official Undertaking; and

WHEREAS, we, the Town Board of the Town of Alabama hereby require the Supervisor, Town Clerk, Tax Collector, Town Justice, and Highway Superintendent to execute said Official Undertaking as required by said law;

NOW, THEREFORE BE IT RESOLVED that we, the Town Board of the Town of Alabama approve the document entitled “Town of Alabama Official Undertaking of Municipal Officers” as to its form and manner of execution and the sufficiency of the insurance, and

BE IT FURTHER RESOLVED that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

#### **TOWN OF ALABAMA OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, **Robert Crossen**, of the Town of Alabama, County of Genesee, New York, has been appointed to the Office of Supervisor of the Town of Alabama, and

WHEREAS, **Rebecca L. Borkholder** of the Town of Alabama, County of Genesee, New York, has been elected to the Office of Town Clerk of the Town of Alabama, and

WHEREAS, **Rebecca L. Borkholder** of the Town of Alabama, County of Genesee, New York, has been elected to the Office of Town Tax Collector of the Town of Alabama, and

WHEREAS, **Jeffrey Tauscher**, of the Town of Alabama, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Alabama, and

WHEREAS, **Vivian Williams**, of the Town of Alabama, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Alabama, and

WHEREAS, **Jeffrey Covel** of the Town of Alabama, County of Genesee, New York, has been elected to the Office of Superintendent of Highways of the Town of Alabama, and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Alabama that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justice is further conditioned that he/she will well and truly keep, pay over and account for all moneys and property coming into his/her hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with ENB Insurance, in the sum of \$1,000,000.00 for the Tax Collector, Supervisor and Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Councilperson Veazey seconded the resolution, which was approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE YEAR 2024 JOINT YOUTH PROGRAM**

Councilperson J. Klotzbach offered the resolution:

WHEREAS, the Town of Alabama has previously set up and administered a Joint Youth Program with the Village of Oakfield, Towns of Oakfield and Batavia, and

WHEREAS, the Town of Oakfield's contribution to this joint project has most recently been approved in the amount of **\$2,850.00**, and such contribution qualifies for a fifty percent (50%) NYS State Aid reimbursement, or the maximum allowable according to the State Aid Eligibility Summary for the

Program Year as provided by Genesee County Division for Youth; and

WHEREAS, the Alabama Town Board has deemed this Joint Youth Project to be worthwhile and of distinct benefit to area Youth, and the Town wishes to continue participation in this youth project;

NOW THEREFORE, BE IT RESOLVED, that the Year 2024 Joint Youth Project as herein described, is approved, as is the Town's contribution of \$2,850.00.

Supv. Crossen seconded the resolution which was approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Town Depositories**

Motion by Councilperson J. Klotzbach, seconded by Supv. Crossen to use the Bank of Akron and M&T Bank for Town Depositories. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Town Board/Planning Board Meeting Dates and Times –**

MOTION by Councilperson J. Klotzbach seconded by Councilperson Veazey to hold Town Board Meetings at 7:00 p.m. on the second Monday of the Month, and the fourth Monday as needed and Planning Board meetings at 7:00 p.m. on the third Monday of the Month, and the first Monday as needed. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Highway Superintendent School/Conference/Advocacy Day**

MOTION by Councilperson Veazey, seconded by Supv. Crossen to allow Highway Supt. Covell to attend the highway superintendent school, Fall conference and advocacy day in March. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Highway Superintendent Health Insurance**

MOTION by Councilperson Veazey, seconded by Supv. Crossen to pay for the Highway Superintendent’s Health Insurance as agreed to in the Union Contract. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Highway 284 Agreement**

**AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**

AGREEMENT between the Town Superintendent of the Town of Alabama, Genesee County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$242,000.00 shall be set aside to be expended for primary work and general repairs upon 32.40 centerline miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS: The sum of \$199,976.89 shall be set aside for permanent repairs.

\_\_\_\_\_  
County Superintendent of Highways

\_\_\_\_\_  
Town Superintendent

NOTE: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN Albany.

MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to approve the Highway 284 Agreement. Approved by roll call vote:  
 C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**2024 Mileage Rate**

MOTION by Councilperson J. Klotzbach, seconded by Supv. Crossen to set the 2024 mileage rate at 67 cents per mile. Approved by roll call vote:  
 C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Fee Schedules**

***Alabama Cemetery Price List***

Lot price per grave . . . . .	\$600.00
April 1 <sup>st</sup> to Nov. 30 <sup>th</sup> :	
Adult interment charge* . . . . .	\$650.00
Child interment charge (up to 30 inches)*	\$350.00
Cremated remains interment (grave)*	\$350.00
Companion cremated remains interment (grave)*	\$450.00
*Saturday/Sunday/Evenings after 3 p.m. Internments additional \$250.00	
Colibarium	
One niche . . . . .	\$600.00
Interment (2 per niche) . . . . .	\$300.00 per cremation
Other	
Deed transfer . . . . .	\$50.00
Vault Storage . . . . .	\$150.00
Headstone Foundations up to 419 sq/in. . . . .	\$350.00 minimum**
**Over 420 sq. in. \$.60/sq. in.	

**Dog License Fees for 2024**

<b><u>Spayed/Neutered Dog</u></b>	<b>\$8.00</b> (\$7.00 local fee plus \$1.00 state fee*)
<b><u>Unspayed/Unneutered Dog</u></b>	<b>\$16.00</b> (\$13.00 local fee plus \$3.00 state fee*)
<b><u>Purebred License</u></b>	
\$25.00 no more than 10 dogs (plus required state fees*)	
\$50.00 11 to 25 dogs (plus required state fees*)	
\$100.00 more than 25 dogs (plus required state fees*)	

\*Required state fees: \*\$1.00 per spayed/neutered dog; \*\$3.00 per unspayed/unneutered dog

<b><u>Replacement tag:</u></b>	<b>\$3.00</b> (upon tag replacement, a new license # will be issued)
<b><u>Impound Fee:</u></b>	<b>\$10.00</b> 1 <sup>st</sup>
<i>Assessed to dog owner</i>	<b>\$20.00</b> 2 <sup>nd</sup>
<b><i>NOT the Dog</i></b>	<b>\$30.00</b> 3 <sup>rd</sup> &more w/in 1 year from first time.

**Late Dog License Renewal Fee** \$5.00  
 if renewed Aug. 1<sup>st</sup> or later.

# Town of Alabama

## Proposed 2024 Zoning Fee Schedule

<b>Zoning Permits</b>						<b>Fee</b>
Zoning Permit						\$50.00
Outdoor Special Event Permit						\$50.00
Accessory Structure 0 to 100 sq ft and handicap ramps						No Fee
Accessory Structure 101 sq ft or more						\$50.00
Non-Commercial Wind Energy Systems* ** (Add'l Fees apply for W.E.S./see petitions)						\$30.00
Standby Generator Systems/Electric Charging Station						\$25.00
<b>Permit Extensions</b> (one time only)						\$25.00
<b>Permit Renewals</b> (one time only then must re-apply for new permit)						\$50.00
<b> Pools, Hot tubs &amp; Spas</b> (Code Specifications available at Town Clerk's Office)						
In-ground (any size)						\$50.00
Above ground, 30 inches or more in depth or electric insp required						\$50.00
Above ground, 29 inches or less in depth (no electric)						No fee
<b>Junk Yard License (Annual)</b>						\$100.00
<b>Trailer Court</b>						\$100.00
Minimum annually up to ten (10) trailers, \$10.00 each additional trailer over 10						
<b>Planned Unit Development**</b>						\$500.00
<i>**All costs incurred by Town of Alabama (i.e. consultants, attorneys etc.) shall be paid by applicant</i>						
<b>Petitions</b>						
Petitions requiring a Public Hearing * **						\$200.00
Petitions not requiring a Public Hearing * **						\$140.00
Petitions to Town Board						* **
Petitions for variance for Handicap Ramps						No Fee
<i>*Section 813 -- Public hearing and Notice Requirements. Town of Alabama Zoning Law</i>						
<i>When a public hearing is required by the Town of Alabama Zoning Law, the requirements set forth in this section, as well as the applicable requirements of the NYS Town Law, shall be followed. All costs for the public hearing including, but not limited to the legal ad(s), required mail notifications and posting of signs, shall be paid by the applicant.</i>						
<i>**All cost incurred by the Town of Alabama (i.e. consultants, attorney etc.)</i>						
<b>Subdivision</b> * ** See Above for additional cost						
Preliminary Plot * ** (+\$25 per each lot)						\$100.00
Subdivision Plot * **						\$100.00
Review of site plan and SEQR by Town Engineer * ** (+\$25 per each lot)						\$100.00
<b>Town Clerk Fees</b>						
Zoning Law Paper Copy						\$25.00
Subdivision Law Paper Copy						\$15.00
Comprehensive Plan Paper Copy						\$25.00
Returned/Bad Check Fee						\$35.00
Copies (per page/side)						\$0.50
Replace Lost/Uncashed Checks						\$10.00
Bulk Water Billing (fr. Hgwy Water Shed) (per invoice)						\$50.00



## Town of Alabama

### Proposed 2024 Building Permit & Inspection Fee Schedule

<b>Building Permits</b>	<b>Fee</b>
One & two family dwellings (to include attached garage)	\$.15 per sq ft
Multi-family dwellings (to include attached garage)	\$.15 per sq ft
Mobile homes (minimum 20ft wide and a minimum of 750 sq. ft of floor area)	\$100.00
Additions to dwelling (to include second story)	(minimum fee \$50) \$.15 per sq ft
Remodeling Permits (300 sq ft or more or 2 rooms)	(minimum fee \$50) \$.15 per sq ft
Garage -- Attached	(minimum fee \$50) \$.15 per sq ft
Garage -- Un-attached	Same as stick built structures
Handicap Ramp (Residential)	No Fee
Decks & porches 0 - 100 sq ft	\$25.00
Decks & porches 101 sq ft or more	(minimum fee \$25) \$.15 per sq ft
Accessory Building 0 - 150 sq. ft (pre-fab)	No Fee
Accessory Building 151 sq ft or more (pre-fab)	Same as stick built structures
Accessory structure 0 - 150 sq. ft (stick built)	\$25.00
Accessory structure 151-300 sq ft (stick built)	\$75.00
Accessory structure 301-499 sq ft (stick built)	\$125.00
Accessory structure 500-999 sq ft (stick built)	\$175.00
Accessory structure 1000 sq ft or more (stick built)	\$225.00
Chimney and solid fuel permits	\$40.00
Swimming pools, hot tubs & spas (above ground)	\$50.00
Swimming pools & cement ponds (in-ground)	\$75.00
Standby Generator Systems/Electric Charging Station	\$25.00
Non-Commercial Wind energy systems	\$30.00
Telecommunication tower up to 175ft	\$1,200.00
Telecommunication tower over 175ft	add per additional ft -- \$25.00
Outdoor Special Events Permit	\$50.00
Permit Renewals	<b>See Zoning Fees</b>
Permit Extension	<b>See Zoning Fees</b>
<b>Demolition permit</b> (only needed for dwellings if not re-building)	<b>\$50.00</b>
<b>State required Annual Fire inspections</b>	
Non-Residential Commercial, Public Assembly, Non-Profit Organizations	No Fee
Multi-Family dwellings 3-5 units; Multi-Family dwellings 6 units or more	No Fee
Misc. inspections	\$50.00
<b>Water tap in</b> * Any additional costs over \$1,250.00 to be paid by homeowner	<b>\$1,250.00 *</b>
<ul style="list-style-type: none"> <li>● <b>Permit involving change of Occupancy shall be the same as for a New Building</b></li> <li>● <b>Electrical inspections are not included in building permit fees and must be purchased separately</b></li> <li>● <b>Septic system permits are not included in building permit fees and must be purchased separately</b></li> <li>● <b>All inspections are done in accordance with NYS uniform fire and building code</b></li> </ul>	

## **Solar Energy Fee Schedule**

Tier 1 Solar Energy Systems  
Building Permit Fee: \$100

Tier 2 Solar Energy Systems\*  
Site Plan application fee: \$200  
Building Permit Fee: \$100

Tier 3 Solar Energy Systems\*  
Special Use Permit Application Fee: \$500 plus \$20 per acre of fenced in area  
Site Plan Application Fee: \$200 plus \$100 per acre of fenced in area  
Building Permit Fee: \$500 plus, \$.008 per square foot of panel area

Tier 4 Solar Energy Systems\*  
Special Use Permit Application Fee: \$500 plus \$20 per acre of fenced in area  
Site Plan Application Fee: \$200 plus \$100 per acre of fenced in area  
Building Permit Fee: \$500 plus, \$.008 per square foot up to 2.178 million square foot of panel area, plus \$.003 per square foot panel area over 2.178 million square foot of panel area

\*The Town may require any applicant to enter into an escrow agreement to pay for any and all engineering and legal cost associated with the review and any needed specialty studies.

MOTION by Councilperson Veazey, seconded by Councilperson J. Klotzbach to adopt the Building, Zoning, Dog, Alabama Cemetery and Solar fee schedules as written. Approved by roll call vote:  
C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

## **Official Newspaper**

MOTION by Councilperson J. Klotzbach, seconded by Supv. Crossen to name The Daily News as the official Newspaper for the Town. Approved by roll call vote:  
C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

## **Town Board Committees 2024**

Solar – All Board members  
Water – Supv. Crossen and Councilperson Fisher  
STAMP – All board members  
Court – Councilpersons J. Klotzbach and D. Klotzbach  
Buildings – Councilpersons Fisher and Veazey  
Union Contract Negotiations – Supv. Crossen and Councilperson Fisher  
GAM -- Supv. Crossen and Councilpersons D. Klotzbach & Fisher will rotate.  
New Town Hall/Hgwy Facility – Supv. Crossen, Councilperson J. Klotzbach & Supt. Covell  
Solar Law Review – Supv. Crossen and Councilperson J. Klotzbach

## **STAMP** – Mark Masse gave update:

Continue to receive interest in the site.  
Waiting on DEC permit  
Working on sewer alternatives, possibly going to Oakfield  
Putting committee together with the Town of Alabama & Oakfield and the Village of Oakfield to work on housing, work force etc. Supv. Crossen is interested in serving on the committee.  
Edwards is waiting on their DEC permit.

**Court** – nothing new

**Town Hall** – nothing new

**Union Contract Negotiation**

Waiting on written contract from Union.

**Approval of Minutes**

12/11/2023 Board Meeting – MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to accept minutes as presented. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Supervisors Report**

1/2/2023 -- MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to accept report as written. Approved by Roll Call Vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Audit Bills**

MOTION by Councilperson Veazey, seconded by Councilperson J. Klotzbach to accept Abstract #001-2024 and pay bills in the amount of \$66,711.56 vouchers 1 to 30 General Fund; \$16,743.33 vouchers 1 to 19 Highway Fund; \$2,298.62 vouchers 1 to 4 Water District 1. Approved by Roll Call Vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Assessor's Report**

10/5/23 to 12/5/23 Transfers and 2023 Annual Report -- MOTION by Councilperson Veazey, seconded by Supv. Crossen to accept reports as written. Approved by Roll Call Vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**CEO/ZEO Report**

December 2023 Report -- MOTION by Councilperson Veazey, seconded by Supv. Crossen to accept report as written. Approved by Roll Call Vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Town Clerk's Report**

December 2023 & 2023 Annual Report -- MOTION by Councilperson J. Klotzbach, seconded by Councilperson Veazey to accept reports as written. Approved by Roll Call Vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

**Engine Brake Complaint**

Disc. held on enforcing using engine brakes in Town. Supt. Covell's opinion is that it is unenforceable. Attorney Boylan said it is unenforceable as well.

**7047 Maple Road Complaints**

Supv. Crossen gave Board Members update on violations and court. The Town can go back to Town Court or take it to County Court. County Court can give Town authority to clean up the property with law enforcement. The Town will need to hire an outside Attorney to handle the case, Supv. Crossen has been unable to find one currently willing to take on the case. It can take months to years. The Town can continue with Town Court. Disc. held.

**Town Historian**

Joe Cassidy has stated that he is not interested in being Historian. He will keep the position until someone else is found. Will advertise for position.

MOTION by Councilperson Veazey, seconded by Councilperson J. Klotzbach to adjourn meeting at 8:21 p.m. Approved by roll call vote:

C. Fisher – absent C. J. Klotzbach – yes C. D. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Respectfully Submitted,

Rebecca L. Borkholder, Town Clerk