

**Town Board Meeting
December 12, 2022**

Supv. Crossen called the monthly meeting of the Alabama Town Board to order at 7:00 p.m. Roll Call was taken, Councilperson Fisher, LaGrou, Klotzbach, Veazey and Supv. Crossen were present. Also present were Supt. Covel, Attorney Boylan, Mark Masse, Dave Bencic, Chad Klotzbach, Wendy Kingsland, Craig Nale and Barry Flansberg.

Privilege of the Floor

Craig Nale from EDP Renewables – he is taking over for Wendy. They are working with landowners. Expect the completion of the project at the end of 2026 or early 2027.

Highway – Jeff Covel gave update:

- Finished outfitting equipment for snow and ice.
- Snow fence is up.
- Took down some dead ash trees.
- Worked on ditching.
- National Grid is installing street lights.

Assessor – Barry Flansberg gave update on re-assessment project. Finished riding around Town, made notes on properties.

2023 Salary Schedule

| Position | Salary |
|--|-------------------|
| Supervisor | \$18,780.00 |
| Bookkeeper | \$8,840.00 |
| Councilpersons (4 each) (\$12,000 total) | \$ 3,000.00 |
| Town Clerk/Collector | \$38,635.00 |
| Registrar | \$ 1,000.00 |
| Deputy Town Clerk | \$ 17.00 per hour |
| Town Justice (2 each) (\$19,140 total) | \$ 9,570.00 |
| Court Clerk | \$ 8,200.00 |
| Assessor | \$16,000.00 |
| Zoning Enforcement Officer | \$ 6,800.00 |
| Building Code/Fire Inspector | \$ 6,800.00 |
| Cleaner | \$ 17.00 per hour |
| Highway Superintendent | \$74,750.00 |
| Motor Equipment Operator | \$27.76 per hour |
| Deputy Highway Supt. | \$28.26 per hour |
| Laborer | \$ 17.00 per hour |
| Sr. Laborer | \$ 20.00 per hour |
| On Call Seasonal Truck Driver | \$ 26.76 per hour |
| Alabama Cemetery Caretaker | \$ 2,300.00 |
| Historian | \$ 840.00 |

| | |
|--|----------------------|
| Bingo Inspector | \$ 200.00 |
| Zoning Board of Appeals Member | \$ 30.00 per mtg |
| Zoning Board of Appeals Chairman | \$ 50.00 per meeting |
| Planning Board Member | \$ 40.00 per mtg |
| Planning Board Chairman | \$ 50.00 per meeting |
| Zoning/Planning Bd. Clerk | \$ 17.00 per hr |
| Assessment Board of Review | \$ 100.00 per day |
| Mileage for Town Employees | \$ IRS Rate |
| Water System/Treatment Plant Operator WD#1 | \$ 23.50 per hour |
| Buildings/Grounds Maintenance | \$ 5,700.00 |
| Assistance to Supv. Stipend for Town Clerk | \$1,500.00 |
| Deputy Supervisor | \$ 520.00 |
| New Court Clerk Trainee | \$ 17.00 per hour |
| Water District Oversight Stipend for Hgwy Supt | \$2,250.00 |

MOTION by Councilperson Veazey, seconded by Councilperson Fisher to adopt the 2023 Salary Schedule as written. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

STAMP – Mark Masse gave update:

SEQR update sent out, Town to get a copy. Will have three parts: Scannell Dev., Edwards Vacuum, all future construction projects.

Continue to receive interest in the STAMP site.

Moving forward with construction/moving dirt at sub station site.

Supv. Crossen – received permit from DEC for receiving dirt at highway.

Plug Power Update – Attorney Boylan, for November, 2022:

The Town’s engineer, Wendel completed 4 site visits in November and made the following observations;

- SWPPP inspections by the Plug Power engineer of record are taking place bi-weekly and the mailbox is in place that contains inspection reports.

- Fabrication of the interior stainless steel sphere is continuing by CB&I.

- Turf is establishing itself in all areas.

- Landscaping work is continuing. Perimeter vegetation appears adequate. Repair to the bio-plantings and stone envelope around perimeter drains are being made.

- Site Utility Plans Notice to Proceed expected in January of 2023.

- Plug Power will be working on the construction of building foundation packages once approved.

- Temporary water and power service, meter and hotbox installed at Crosby Rd for sphere testing.

- Substation work is expected to begin in late November 2022.

- Plug Power CM has additional support personnel at the field office, a Superintendent and Safety Officer are now on site. All visitors are required to sign in and complete a job site safety questionnaire.

Water District #2 Budget Modification

WHEREAS, the Town of Alabama has received funding from Rural Development for their Water District #2 (“Project”); and

WHEREAS, the Town Board wishes to adjust project budget items to more accurately reflect actual costs and;

WHEREAS, Rural Development requires the Town Board to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Town Board of the Town of Alabama authorizes the following Budget modifications for the Project:

| | | |
|--|-------------|------------|
| Meter Pit Installation (Rusty Hoffmeister) | Increase of | \$3,616.22 |
| Contingency | Decrease of | \$3,616.22 |

Councilperson LaGrou offered the resolution, which was seconded by Councilperson Veazey and approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Executive Session

MOTION by Councilperson LaGrou, seconded by Councilperson Fisher to go into executive session at 7:37 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and/or Negotiations and updates subject to NDAs regarding the IZA; and/or Negotiations regarding the Teamsters Contract with Attorney Boylan and Mark Masse. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

MOTION by Councilperson Fisher, seconded by Councilperson Klotzbach to come out of executive session at 7:57 p.m. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Court Security – Supv. Crossen is working on it.

Town Hall – Nothing new.

Solar & Batter Law Review – Supv. Crossen discussed reviewing the laws, will set a committee at the January meeting.

Union Contract – the current contract expires 12/31/2023. Will need to set a committee at the January meeting to start working on it.

Approval of Minutes

11/14/2022 Board Meeting and Public Hearings – MOTION by Councilperson Veazey, seconded by Councilperson Fisher to accept minutes as presented. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Supervisors Report

12/4/2022 -- MOTION by Councilperson LaGrou, seconded by Councilperson Veazey to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Audit Bills

MOTION by Councilperson LaGrou, seconded by Councilperson Klotzbach to accept Abstract #012-2022 and pay bills in the amount of \$25,455.83 vouchers 261 to 295 General Fund; \$57,983.05 vouchers 163 to 183 Highway Fund; \$11,400.00 voucher 19 Water District 2; \$1,424.29 vouchers 26 to 28 Water District 1. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Transfers

MOTION by Councilperson Lagrou, seconded by Councilperson Klotzbach to make the following transfers:

- \$886.11 from A1990.4 to A9010.8
- \$403.89 from DA9060.8 to DA9010.1
- \$630.00 from A1990.4 to A1420.45
- \$500.00 from A1420.4 to A1420.43
- \$84.58 from A5132.42 to A5132.4
- \$136.00 from A1110.42 to A1110.4

Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Town Clerk’s Report

November 2022 -- MOTION by Councilperson Klotzbach, seconded by Supv. Crossen to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Assessor’s Report

July to October 2022 Transfers -- MOTION by Councilperson Fisher, seconded by Councilperson LaGrou to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

CEO/ZEO Report

November 2022 -- MOTION by Councilperson Veazey, seconded by Councilperson LaGrou to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Town Investment Policy

Supv. Crossen will review policy with Attorney Boylan, may need to make a few changes for the Town to invest with NY Class.

NY Class

NYCLASS (New York Cooperative Liquid Assets Securities System)
Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 110-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the Town of Alabama wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;
WHEREAS, the Town of Alabama wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That Robert Crossen, Supervisor of the Town of Alabama is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Councilperson LaGrou offered the resolution, which was seconded by Councilperson Veazey, and approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Positive Pay Plus – Clerk Borkholder spoke to the Board about the Positive Pay Plus program through Bank on Buffalo. It is a fraud protection tool. The Town uploads their check register to the Bank, they in turn verify all checks with the register prior to cashing them. It protects against fraud, which is becoming an issue with some municipalities. Disc. held. Clerk Borkholder to get more information.

Court

Councilperson LaGrou has reached out to the Town of Oakfield Supervisor regarding merging the two courts. She is waiting for a response.

MOTION by Councilperson Klotzbach, seconded by Councilperson LaGrou to adjourn meeting at 8:20 p.m. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Respectfully Submitted,

Rebecca L. Borkholder
Town Clerk