

**Town Board Meeting
February 14, 2022**

Supv. Crossen called the monthly meeting of the Alabama Town Board to order at 7:00 p.m. Roll Call was taken, Councilperson Fisher, LaGrou, Klotzbach, Veazey and Supv. Crossen were present. Also present were Supt. Covell, Mark Masse and Attorney Boylan. Also present via zoom: Jeremy DeLyser, Wendy Kingsland, Kaylen Olwin and Keilka Salisbury.

Privilege of the Floor -- None

Highway – Supt. Covell gave a brief update:
Snow removal, repeatedly.

Street Lighting

Supt. Covell received updated pricing for street lights at the intersection of Judge/Kenyon and Judge/Wight Roads, \$12,296.25. He also inquired about putting a street light at Stamp Dr./Alleghany, there is no cost, pole is already there.

MOTION by Councilperson Fisher, seconded by Councilperson Klotzbach to install LED street lights at the intersections of Kenyon at Judge Road; Wight at Judge Road and Stamp Drive at Alleghany Road at a cost of \$12,296.25. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Genesee County Fire EMS Strategic Planning

Supv. Crossen started filling out the questionnaire, copied board members on what he has so far. Disc. held. Supv. Crossen to continue filling out the questionnaire and will submit it to the County.

Copier

Toshiba Business Solutions gave the NYS Contract #PM68135 price on the Toshiba e-Studio2515AC copier. Purchase price is \$4,463.80 and the State Bid price for leasing is \$118.28 per month for 60 months. Disc. held.

MOTION by Councilperson Fisher, seconded by Councilperson Veazey to purchase the Toshiba e-STUDIO2515AC copier at the NYS Contract #PM68135 purchase price of \$4,463.80. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

STAMP Fee Schedule

TOWN OF ALABAMA FEE SCHEDULE STAMP TECHNOLOGY DISTRICTS

The Towns application checklist shall be considered as an initial guide to all applicants within Technology District 1, Technology District 2, or Technology District 3.

An initial, non-refundable fee of \$10,000 shall be paid by all applicants presenting, or substantially amending, any proposed project to the Town. Determination of a substantial amendment shall be made by the Town and its consultants no more than 7 days from the applicant's submission of its amended plans based on the complexity and extent of changes to the previously submitted plans and the review required

by the Town. This payment will be considered compensation to the Town for costs associated with the preliminary review of the application.

Thereafter an application fee shall be assessed by the Town based on the square footage of the proposed structures at a rate of three dollars (\$3.00) per square foot.

Within 30 days of submission the Town will review the application for completeness and will calculate the structures square footage. The Applicant will be notified of the Town's calculation and the fee shall be immediately due and payable. This fee shall be applied to all costs incurred by the Town associated with the project. These costs include but are not limited to Town Board and Planning Board review, engineering, legal, administrative, inspection, and any other costs and expenses deemed necessary by the Town at its sole discretion.

Unless otherwise negotiated and agreed to by the Town, all fees shall be paid in full prior to any Town action. In the unlikely event that the costs exceed 80% of the \$3.00 per square foot assessment the applicant shall be notified and provided a basic accounting of the costs incurred to date. The Town will then account for and bill the applicant monthly for all costs incurred by the Town. This monthly billing will continue until the project is completed (Certificate of Occupancy Issued) or suspended by the applicant.

MOTION by Councilperson LaGrou, seconded by Councilperson Fisher to adopt the STAMP Fee Schedule for Technology Districts as written. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

2021 AUD

MOTION by Councilperson Klotzbach, seconded by Councilperson Fisher to accept the 2021 AUD and file it as required. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

STAMP – Mark Masse gave update:

Construction contracts were awarded for the Crosby Rd. rebuild; force main to Shelby; water main extension; temporary sewer tank hold and haul.

Waiting for DEC permits for the power line re-route.

Three companies visited the site in the last few weeks.

The site is a finalist for one company, the other site finalist is in Texas.

Sewer line temporary easement at Alabama Cemetery

Supv. Crossen reports that they will drill it inside the DOT right-a-way. The easement is for equipment. A few corrections need to be made on the paperwork. Disc. held.

MOTION by Councilperson Fisher, seconded by Councilperson LaGrou to approve the temporary easement at the Alabama Cemetery, with corrections, and authorize Supv. Crossen to sign it.

Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Plug Power

Attorney Boylan submitted the following report:

JANUARY 2022 PLUG POWER CONSTRUCTION UPDATE

The Town's engineer, Wendel completed 6 site visits in January and made the following observations;

- SWPPP inspections by the Plug Power engineer of record are taking place weekly and the mailbox is in place that contains inspection reports.
- Stone continues to be placed at the entrances.
- Preparation for the storage sphere foundations are underway, mostly forms and rebar.
- Select backfill is being installed in areas where saturated common fill has been removed.
- A truss system for the onsite fabrication tent structure adjacent to the storage sphere foundation areas is being prepared. The rail system and piers are installed for the tent structure as well.

Wendel is currently in discussions with the Plug Power design and engineering team regarding the following items:

- A master plan review and construction schedule. Wendel is awaiting its submission and will provide copies to the Town upon receipt. A Zoom call was held on February 4, 2022 to discuss the details of the schedule.
- The Town conducted an inspection of the site on January 28, 2022 with Supervisor Rob Crossen, Councilman Kevin Veazey, Planning Board Chairman Carl Kumpf, Highway Superintendent Jeff Covell and Attorney/Large Project Administrator Mark Boylan in attendance

Wendel did not submit a report.

Supv. Crossen informed the Board that there was a minor accident at the Crosby/Lewiston intersection involving trucks going to Plug Power Site. All construction traffic is to exit the STAMP site via Stamp Drive at Alleghany Rd. The project manager has been made aware and is working to ensure all drivers are aware of this. May need signs at some point on the roads for this.

Water District 2 – Jeremy DeLyser gave update:

- Working on close-out and change order for Sergi Project.
- Sergi will receive their final payment once restoration has been completed in the Spring.
- There will be a \$8,000 increase in costs after the Morsch/Sergi change orders have been finalized.
- Still looking for a location for the water meter antenna.

Solar – Kaylen Olwin gave brief update:

- Continue to work on animal studies.

Executive Session

MOTION by Councilperson Klotzbach, seconded by Councilperson Fisher to go into executive session at 7:41 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and/or Negotiations and updates subject to NDAs regarding the IZA; and/or Negotiations regarding the Teamsters Contract with Attorney Boylan and Mark Masse. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

MOTION by Councilperson LaGrou, seconded by Councilperson Klotzbach to come out of executive session at 8:29 p.m. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Court – re-scheduling audit with Justices.

Town Hall – nothing

Union Contract – Supv. Crossen gave update:

Employees OK to accept our terms on employee vacation time. Finalizing the contract, hoping to have it soon for review.

Approval of Minutes

1/10/22 and 1/31/22 Board Meetings – MOTION by Councilperson Veazey, seconded by Councilperson Fisher to accept minutes as presented. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Supervisors Report

2/5/22 -- MOTION by Councilperson LaGrou, seconded by Councilperson Klotzbach to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Audit Bills

MOTION by Councilperson Veazey, seconded by Councilperson Fisher to accept Abstract #002-2022 and pay bills in the amount of \$67,065.42 vouchers 38 to 67 General Fund; \$16,567.80 vouchers 21 to 31 Highway Fund; \$18,732.67 vouchers 3 to 5 Water District 2; \$101,700.00 voucher 3 Alabama Fire Protection District; \$7,567.21 voucher 4 E. Pembroke Fire District; \$2,917.09 vouchers 2 to 3 Water District 1; \$12,763.76 Trust & Agency voucher 3. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Transfers

2021 Accruals (12/31/21)

- \$2,039.49 from A1990.4 to A1989.43
- \$ 707.28 from SW1-8310.1 to SW1-8340.4
- \$ 39.02 from SW1-9030.8 to SW1-8340.4
- \$.60 from SW1-599 to SW1-8340.4
- \$4,631.69 from SW1-599 to SW1-8320.4

2022 Transfer -- \$5.00 from A1355.2 to A1355.41 (for 2022 dues)

MOTION by Councilperson LaGrou, seconded by Councilperson Veazey to make the transfers as listed. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Williamson Law Books Contracts

MOTION by Councilperson Fisher, seconded by Councilperson LaGrou to accept the Williamson Law Books contracts for the Town Clerk and Payroll programs and approve Supv. Crossen to sign them. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Town Clerk's Report

January 2022 -- MOTION by Councilperson Klotzbach, seconded by Councilperson LaGrou to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Assessor's Report

December 2022 Transfers -- MOTION by Councilperson Veazey, seconded by Councilperson Fisher to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Town Assessor – Authority to Grant Exemptions on the 2002 Town Assessment Roll.

MOTION by Councilperson Veazey, seconded by Councilperson Klotzbach, directing the assessor to grant exemptions pursuant to such section on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons, as per NYS Executive Order No. 11.1 of 2022. Approved by roll call vote:
C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

2023 Reassessment Project

Councilperson Fisher offered the following **RESOLUTION**:

RESOLVED, that we the Town Board of the Town of Alabama support the Reassessment Project for the 2023 Assessment Roll, in accordance with guidelines established by the NYS Office of Real Property Services;

BE IT FURTHER RESOLVED, that we support the Town of Alabama Assessors' efforts in the execution of the Reassessment Project for 2023 and will allocate sufficient funds to cover all costs associated with the process, and provide appropriate staff to support the necessary efforts.

Councilperson Klotzbach seconded the **RESOLUTION**, which was approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

CEO/ZEO Report

January 2022 -- MOTION by Councilperson Veazey, seconded by Councilperson Fisher to accept report as written. Approved by Roll Call Vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Audit Update

Supv. Crossen informed the Board that the audit is complete and has been filed.

Website

Councilperson Klotzbach is reviewing the new website, she can send a link to those who want to view it and give feedback. The new site should be live soon.

Covid Tests – The County distributed test kits and masks for the Town to distribute to residents. Disc. held. Not too many asking for them this time around. Clerk Borkholder reported that she just finished giving out the test kits that were received in January.

MOTION by Councilperson LaGrou, seconded by Councilperson Fisher to adjourn meeting at 9:08 p.m. Approved by roll call vote:

C. Fisher – yes C. LaGrou – yes C. Klotzbach – yes C. Veazey – yes Supv. Crossen – yes

Respectfully Submitted,

Rebecca L. Borkholder, Town Clerk